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| 1.0 | Purpose |
| 1.1 | The purpose of this policy is to outline how Ormiston Families administers grants on behalf of Provide Community to support voluntary and community organisations that improve health and wellbeing. It ensures that all grant-making is transparent, fair, and aligned with Provide Community's funding priorities. |
| 2.0 | Scope |
| 2.1 | This policy applies to all grant applicants and grant recipients of Provide Community grants delivered by Ormiston Families. |
| 3.0 | Governance and Oversight |
| 3.1 | Ormiston Families completes all required due diligence and assessment of grant applications in line with the grant-making criteria and grant-making principles to ensure that all applications are assessed fairly. Provide Community hold ultimate responsibility for all final grant-making decisions. |
| 3.2 | A grants panel of representatives from Provide Community is delegated to make decisions on grant applications. All decisions will be made using the published grant-making criteria and objectives and ratified by Provide Community Board of Trustees. |
| 4.0 | Grant-Making Principles |
| 4.1 | Clear grant criteria and processes are published and accessible to all. Ormiston Families and Provide Community will provide excellent customer service to all applicants and timely decisions where possible. |
| 4.2 | The grant making panel has ultimate collective responsibility for all grant-making decisions in line with the grant making criteria and objectives |
| 4.3 | The grant making panel reserves the right to apply additional conditions to any grant. |
| 4.4 | The grant making panel reserves the right not to approve recommendations if they determine the grant would not be charitable or it does not meet the grant-making objectives of the fund |
| 5.0 | Grant-Making Criteria |
| 5.1 | The published grant guidance on criteria for applications is available online, please visit: www.ormiston.org/get-involved/grants/ . The goal is to make grants that enhance the health of people in their local communities in eligible areas as detailed in the criteria. Please note a charitable organisation's income must be under £5 million. |
| 5.2 | Applications must align with at least one of the following themes: <ul style="list-style-type: none"> - to help people stay healthy in their community - to provide health education in the community - to provide technological solutions that support community health and wellbeing |
| 5.3 | Applications must be from charitable organisations working in at least one of the |

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| | | <p>following counties:</p> <ul style="list-style-type: none"> - Essex - Suffolk - Nottinghamshire - Derbyshire - Dorset - Lincolnshire - Cheshire - North Yorkshire - South Yorkshire <p>Organisations operating entirely outside of these areas are not eligible to apply.</p> |
| | 5.4 | <p>All applications must be made through Ormiston Families website: www.ormiston.org/get-involved/grants/ using the standard application form. This can be accessed at the end of the eligibility quiz when a funding round is open.</p> |
| | 5.5 | <p>The following exclusions will not be eligible for funding:</p> <ul style="list-style-type: none"> - outside of the geographical areas stated above - that do not meet our eligibility criteria - for individuals - from organisations that have applied in the past 12 months - from organisations that are not a registered charity, a CIC or a CIO - for retrospective funding - from organisations that do not have the required additional documents - for medical research - for capital appeals - for religious or political causes - for sports clubs or sports associations - for endowment funds - for one-off events - from organisations with significant free reserves (more than 12 months running costs) - from a CIC with less than three unrelated directors - from a CIC where one person has more than 75% of voting rights |
| 6.0 | Application Process | |
| | 6.1 | <p>Applicants complete an eligibility quiz and submit an application via the Ormiston Families application portal.</p> |
| | 6.2 | <p>Each application is assessed by a Grants Officer at Ormiston Families using a scoring framework to determine whether the request meets the grant criteria and is eligible to be shortlisted for support. Requests not shortlisted are unsuccessful.</p> |
| | 6.3 | <p>The shortlist is then reviewed by the Grants Panel who determine which applications are to be awarded. Additional financial checks are carried out before final recommendations are made. The decision is then ratified by the Provide Community Board of Trustees. All decisions are final and will be communicated by email.</p> |
| 7.0 | Conditions of Funding | |

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| 7.1 | All grant awards will be accompanied by Terms and Conditions, which must be signed by the awarded organisation and returned to Ormiston Families before funds can be released. |
| 7.2 | Grantees must submit final monitoring reports at the end of the grant period. They may also be required to submit reports throughout the funding period. |
| 7.3 | Ormiston Families and Provide Community reserves the right to apply additional conditions or request repayment in cases of misuse. |

| DOCUMENT STATUS | | |
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| 1. | POLICY AUTHOR | Emma Fletcher |
| 2. | ACCOUNTABLE DIRECTOR | Kate Higgs |
| 3. | VERSION | 1.0 |
| 4. | DATE OF IMPLEMENTATION | 24/07/2025 |
| 5. | NEXT REVIEW DATE | 25/07/2026 |
| 6. | REQUIRES BOARD 'SIGN-OFF'? | No |
| 7. | EQUALITY IMPACT ASSESSED? | No, pending |
| 8. | TRAUMA-INFORMED? | No, pending |

| DOCUMENT CONTROL | | | |
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| DATE | VERSION | ACTION | AMENDMENTS |
| 24/07/2025 | 1.0 | N/A | N/A |

