

Job Title: Cleaner

Location: Ormiston, Ipswich

Education & Qualifications
Knowledge & Skills
Knowledge and skills for cleaning buildings ensuring that cleanliness and hygiene are maintained to a high standard
Basic literacy to understand Control of Substances Hazardous to Health (COSHH) instructions on cleaning products.
Knowledge in the use of cleaning equipment and materials.
Knowledge of intruder alarm system and the security procedures.
Knowledge of local recycling procedures
Basic mental skills required to make simple judgements and solve straightforward problems when cleaning the premises.
Basic written skills to label hazardous materials.
Basic oral or written skills to inform line manager of replenishment needs.
Personal Competencies
Ability to work within agreed instructions but not with direct supervision on a day to day basis
Ability to carry out cleaning duties such as frequent rubbing and scrubbing.
Ability to frequently lift and move furniture and cleaning equipment.
Ability to assume responsibility for ensuring that adverse discomfort to people using the premises is not caused due to the cleanliness of the premises.

Personal Competencies (continued)
A methodical approach combined with the ability to use initiative as required.
Good team player
Polite and professional manner
Ability to manage stock of cleaning supplies